

ATLANTIC CITY CASINO INDUSTRY
SUMMARY PLAN OF REOPENING PROTOCOLS

JUNE 30, 2020

This Summary Plan of Reopening Protocols (the “Plan”) is developed by the Casino Association of New Jersey, Inc. in consultation with AtlantiCare Health System. It represents a baseline for casino re-opening protocols intended to help minimize the exposure of Atlantic City casino property guests, our employees, and our local community to the COVID-19 virus. In addition to the enumerated items herein, all casino licensees will comply with, or exceed, government-imposed mandates, restrictions, and occupancy limits. These protocols are baseline measures. Based on the differing configurations and operations of each casino hotel complex, each casino licensee will have its own customized set of protocols (the “Individual Casino Complex Plan”) that incorporate these baseline measures and include more detailed procedures particularly in the specific areas identified in this Plan. Both these protocols and the Individual Casino Complex Plans shall remain subject to further Order of the Governor of New Jersey and all other laws and regulations. To the extent anything in this Plan is in conflict with any Executive Order of the Governor of New Jersey (“Executive Order”), as may be amended from time to time, any such Executive Order shall supersede the provisions of the Plan.

The Atlantic City casino industry is closely monitoring government policy changes, Centers for Disease Control and Prevention (CDC) guidelines, OSHA guidance, government mandates, and public health advisories and will continue to make changes as necessary or appropriate to these baseline protocols. We are committed to weekly monitoring of regional healthcare metrics, data, and forecasts. We will continue to refine and update this Plan and each of our Individual Casino Complex Plans as federal, state, and local guidelines and mandates evolve and our experts provide us with additional advice. We will provide our guests, patrons, employees and vendors with appropriate notice of the requirements described in each of our individual casino complex plans.

REOPENING PROTOCOLS

A. Prior to Reopening

1. Prior to reopening to the public, each casino hotel complex shall clean and disinfect its property in accordance with the guidelines published by the CDC for “Cleaning and Disinfecting Your Facility”.
2. Each casino hotel complex shall impose occupancy limits of no more than 25% capacity, calculated based on New Jersey Department of Community Affairs/Atlantic City Fire Department total capacity determinations for all areas of the casino floor and food and beverage outlets, but not hotel rooms. Such occupancy limit calculations shall only pertain to guests and shall not include employees.
3. Third-party tenants and contractors frequently on a casino hotel complex property shall be provided with a copy of this Plan and the relevant portions of the that property’s Individual

Casino Complex Plan and instructed to follow those plans to the extent applicable to the tenant's operation and contractor's presence on the casino hotel complex property, including, but not limited to, performing temperature checks of their employees or requiring their employees to submit to temperature checks by the casino licensee prior to commencement of work within the casino hotel complex. In addition, third-party tenants of a casino hotel complex shall be required to comply with any government order, guidelines, or requirement applicable to their respective businesses (i.e., restaurant, retail, etc.).

4. All guest rooms used since the closure on March 16, 2020, shall be thoroughly cleaned according to the procedures herein prior to reopening.

B. **Capacity**. Each casino hotel complex shall limit the total aggregate number of patrons in and gaming areas of the casino hotel facility (e.g., lobbies, casino, simulcasting facility, sports wagering areas, poker room, etc.) to no more than twenty five percent (25%) of the total aggregate occupancy limits for such gaming areas as established by the New Jersey Department of Community Affairs. Such occupancy limit calculations shall only pertain to guests and shall not include employees.

C. **Guests**

1. Anywhere within the casino hotel complex where there are normally lines of guests (casino cage, hotel front desk, promotions booth, etc.), there will be signage or other indicators prominently displayed on the floor or otherwise requesting that guests not related or travelling together remain at least six (6) feet apart or maintain such other physical distance as required by this Plan, recommended by then-current CDC guidelines or imposed by government order. Such signage shall include notice of the amount of distance between guests to be maintained or other measures to separate individuals as required by government order or in this Plan and such signage shall, where feasible, convey the message intended with diagrams in addition to or in lieu of verbiage so that the signage may be more universally understood.
2. Each casino licensee shall provide for spacing and take other measures as required by this Plan or by government order at guest counters to facilitate physical distancing between employees and guests (e.g., casino cage, hotel front desk, promotions booth, etc.).
3. Guests will be required to wear masks in all public areas of the casino hotel complex. Signage shall be posted within the casino hotel complex indicating that guests are required to wear masks in accordance with the requirements outlined in Executive Order No. 157 (2020), (which includes an exemption for individuals who cannot wear a mask due to health reasons), while in public areas of the casino hotel complex. The casino licensee shall have a supply of masks on hand if the guest shall require one. Guests will be requested to briefly lower masks for cage transactions for surveillance coverage purposes.
4. Upon check-in, hotel guests will be provided with current COVID-19 information and house rules.
5. Signage will be placed at entrances and in other designated locations throughout the casino hotel complex reminding guests to follow current CDC guidelines (handwashing, sanitizer use, stay at home if sick, etc.) and setting forth a checklist of symptoms recommending

- guests not come in the casino hotel complex if answering “Yes” to any question (e.g., “Do you have a fever”, “have you been in the presence of someone with COVID-19”, etc.).
6. Sanitizer stations will be placed throughout the casino hotel complex.
 7. Guests entering the casino floor, any interior outlet or checking in shall be screened by casino hotel complex employees based on criteria and questions established by Government Order, law or regulation.
 8. Enhanced cleaning protocols using EPA-registered disinfectants (List N) approved for use against SARS CoV-2, the virus that causes COVID-19 (“EPA Registered Disinfectants”), will be implemented throughout the casino hotel complex.
 9. Guests not adhering to physical distancing and any other requirements will be advised of the requirements, and warned that, if they continue to disregard the requirements, they will be asked to leave the casino hotel complex.
 10. Guests presenting with and seeking assistance for COVID-19 symptoms will be provided with a mask and directed to exit the casino hotel complex and return home or to a medical facility for their safety and the safety of others. Such guests shall be provided with the CDC material entitled, “Steps to help prevent the spread of COVID-19”. Casino licensees shall also comply with then-current CDC, state and local guidelines that provide requirements for businesses dealing with guests who present COVID-19 symptoms. Casino licensee staff shall also maintain a list of employees known to have been in close contact with the ill guest and monitor the condition of those employees for two (2) weeks following the date of the close contact by having the employee(s) complete a COVID-19 symptom checklist on each day of work during that fourteen (14)-day period. For purposes of the Plan, “close contact” is defined as being within six (6) feet for a period of ten (10) minutes or greater. Should a casino be notified by public health that ill guest was positive for COVID-19, employee will be quarantined for fourteen (14) days from exposure.
 11. For guests presenting with severe COVID-19 symptoms (i.e., very high fever, extreme shortness of breath, uncontrolled cough), a casino hotel complex shall follow its current process for managing guests who become severely ill on property (i.e., calling 911). The casino licensee will separate the guest and any persons travelling with him/her from other guests and will take appropriate measures to minimize the guest’s contact with casino personnel while waiting for medical personnel to arrive. Casino licensee staff shall also maintain a list of employees known to have been in close contact with the ill guest and monitor the condition of those employees for two (2) weeks following the date of the close contact by having the employee(s) complete a COVID-19 symptom checklist on each day of work during that fourteen (14)-day period. For purposes of the Plan, “close contact” is defined as being within six (6) feet for a period of ten (10) minutes or greater. Should a casino be notified by public health that ill guest was positive for COVID-19, employee shall be quarantined for fourteen (14) days from exposure.
 12. If there is any situation where a guest is known to have been in close contact with a guest or employee who has tested positive for COVID-19 and was not wearing a mask during the close contact, that guest shall be directed to exit the casino hotel complex and return home or seek medical attention.

13. The casino licensee shall comply with any required reporting of guests with presumed cases of COVID-19 to local and/or state health authorities for contact tracing and/or other purposes.
14. The casino hotel complex will report to the Division of Gaming Enforcement (the “Division”) all cases known to them where a guest has been in the casino hotel complex within 14 days of having tested positive for COVID-19 and the dates that such guest was in the casino hotel complex.
15. The following questions may be used by casino personnel during the health screening of patrons, visitors, and guests seeking to access services within the casino/hotel complex and any employees working therein;
 - a. Do you currently have a fever of 100.4 or higher?
 - b. Are you now, or have you experienced within the past 14 days, any NEW symptoms listed below which may be associated with COVID-19? Please select all that apply:
 - i. None of the above
 - ii. Fever or chills
 - iii. Cough
 - iv. Shortness of breath or difficulty breathing
 - v. Fatigue
 - vi. Muscle or body aches
 - vii. Headache
 - viii. New loss of taste or smell
 - ix. Sore throat
 - x. Congestion or runny nose
 - xi. Nausea or vomiting
 - xii. Diarrhea
 - c. In the past 14 days, have you (or anyone in your household) been diagnosed, tested, or quarantined for COVID-19?
 - d. In the past 14 days, have you been in close contact (within 6 feet for 10 minutes or longer) with anyone who has recently been diagnosed, tested, or quarantined for COVID-19?

D. Employees

1. Employees shall be required to wear masks in all public areas of the casino hotel complex, in hotel rooms, and in any other areas when in less than six (6) feet proximity to a co-worker or guest.
2. Where possible, employees shall maintain a distance of six (6) feet or more from guests and other employees while in the workplace. For locations that require employees to have close contact with guests, the masking requests and requirements for guests in this Plan as specified above shall apply.
3. Additional personal protective equipment (“PPE”) may be required by federal, state, or local authorities or this Plan. When required, a casino licensee shall provide PPE to its employees at no cost to the employees and provide training on how to properly use and dispose of all PPE.
4. Hand sanitizer or sanitizing wipes shall be available at each timeclock station.

5. Employees will be educated on the signs and symptoms of COVID-19 and instructed to self-monitor for signs and symptoms and stay home if they do not feel well or have any signs or symptoms of COVID-19.
6. Proper and frequent hand sanitizing or washing with soap is vital to help combat the spread of COVID-19. All employees shall be required and consistently reminded through signage to wash their hands with soap and warm water for twenty (20) seconds or sanitize them:
 - a. no less than every hour while at work except for employees that work in back of the house office areas and do not have contact with public areas or guests;
 - b. before the start of a shift; and
 - c. at least once during every break period.
7. Employees will be instructed to contact a supervisor if they notice a coworker with signs or symptoms of COVID-19. Refer to the CDC's FAQ at <https://www.cdc.gov/coronavirus/2019-nov/community/general-business-faq.html>. See question "How often should employees wash their hands while at work?"
8. Signage will be placed in all employee/back of house areas reminding employees to follow CDC guidelines (to wash hands, use sanitizer, stay at home if sick, etc.) and setting forth a checklist of symptoms and reminding employees to not come to work if answering "Yes" to any question (e.g., "Do you have a fever", "have you been in the presence of someone with COVID-19", etc.).
9. Rolling announcements will be made on human resources communications reminding employees of CDC guidelines and when not to come to work (e.g., wash hands, use sanitizer, stay at home if sick, if you have a temperature, etc.).
10. Sanitizer stations will be placed throughout back of house areas.
11. Signage will be placed in the employee cafeteria requiring employees to observe six (6) foot physical distancing or other distancing recommendations consistent with CDC guidelines and in accordance with government order when sitting at tables and mealtimes shall be staggered to limit number of employees in the employee cafeteria as much as possible.
12. Employee break areas, cafeteria, training areas, and locker rooms shall be configured, to the extent possible in the existing space, so that all employees can maintain a six (6) foot separation or the use of such areas shall be staggered and all such areas shall be cleaned frequently.
13. Food in employee cafeteria lines shall be served in single serving containers or by cafeteria staff as opposed to employees serving themselves.
14. Sanitizer fluid or wipes shall be provided in the employee cafeteria.
15. Meetings will be conducted with physical distancing that are consistent with CDC guidelines and as required by government orders or by video conferencing and employees will adhere to all applicable policies.
16. Employees who management believes can fully perform their job at home will be allowed to continue working from home as long as practicable.

E. Employee Screening and Testing.

1. Prior to or upon their return to work, each employee shall be provided with a list of COVID-19 viral testing opportunities in Atlantic County;

2. Each casino hotel complex shall post information near each employee entrance and in the employee cafeteria showing COVID-19 viral testing facilities in Atlantic County;
3. Employees will be screened at the beginning of their work shift, and each Individual Casino Complex Plan will include a policy for sending employees home, employee self - quarantine, and return to work, and will train employees on the policy. As a baseline, each casino licensee shall require at a minimum that:
 - a. Any employee whose temperature exceeds 100.4 °F (38 °C) may be given the opportunity to have their temperature checked again no sooner than ten (10) minutes after the first check. Employees with a temperature exceeding 100.4 °F (38 °C) shall not be permitted to work unless they present medical evidence (e.g., a doctor’s note) that such temperature is due to a non-communicable condition; and
 - b. Any employee with a temperature exceeding the measure in subsection (a) above or otherwise failing the screening process shall be directed to exit the casino hotel complex and shall not be permitted to return to work until the sooner of:
 - i.—At least 3 days (72 hours) have passed *since recovery* defined as resolution of fever without the use of fever-reducing medications **and** improvement in respiratory symptoms (e.g. cough, shortness of breath); **and**, at least 10 days have passed *since symptoms first appeared*. Refer also to the NJDOH Quick Reference: Discontinuation of Transmission-Based Precaution of Home Isolation for Persons Diagnosed with COVID-19 at https://www.nj.com/health/cd/cd/documents/topics/NCOV/COVID-QuickRef_Discont_Isolation_and_TBP.pdf. See table on pg. 3 “Guidance for discontinuation of home isolation precaution for persons awaiting test results (e.g. PUI) and not in a healthcare setting.”
 - ii. they receive a negative result from a COVID-19 test and do not have a fever over 100.4 °F (38 °C); or
 - iii. they present a physician’s note permitting them to return to work.
4. For employees presenting with severe COVID-19 symptoms (i.e., very high fever, extreme shortness of breath, uncontrolled cough), a casino hotel complex shall follow its current process for managing employees who become severely ill on property (i.e., calling 911). The casino licensee will separate the employee from other guests and will take appropriate measures to minimize the employee’s contact with casino personnel while waiting for medical personnel to arrive.
5. If there is any situation where an employee is known to have been in close contact with a guest or another employee who has tested positive for COVID-19 and was not wearing a mask during the close contact, that employee will be sent home from work and advised to self-quarantine and monitor his or her symptoms for the required time period as directed by the local Department of Health and/or in accordance with then-current CDC guidelines (i.e., quarantine for fourteen (14) days or such other period as may be recommended by the CDC at the time of such occurrence).
6. The casino hotel complex shall arrange for COVID-19 viral testing for any employee who is not permitted to remain at work under the conditions noted in the paragraphs 3, 4 and 5 above at no cost to the employee unless such employee presents medical evidence (e.g., a doctor’s note) that his/her condition is otherwise due to a non-communicable condition.

Such employees shall be provided with the CDC material entitled, “Steps to help prevent the spread of COVID 19” and encouraged to contact their health care provider. Casino licensees shall also comply with then-current CDC, state and local guidelines that provide requirements for businesses dealing with employees who present with COVID-19 symptoms.

7. Casino licensee staff shall also maintain a list of employees known to have been in close prolonged contact with the ill employee and employee shall be quarantined for the required time period as directed by the local Department of Health and/or in accordance with then-current CDC guideline (i.e. quarantine for fourteen (14) days for such other period as may be recommended by the CDC at the time of such occurrence).
8. The casino licensee shall comply with any required reporting of employee presumed cases of COVID-19 to local and/or state health authorities for contact tracing and/or other purposes.
9. The casino hotel complex will report to the Division all cases known to them where an employee has been in the casino hotel complex within 14 days of having tested positive for COVID-19 and the dates that such employee was in the casino hotel complex.

F. General Cleaning Protocols

1. Each casino hotel complex will use EPA Registered Disinfectants and follow cleaning protocols that meet CDC guidelines. Good faith efforts will be taken to ensure uninterrupted supplies will be maintained.
2. All high-contact surfaces, including, but not limited to, check-in counters, bell and concierge desks, elevators/elevator buttons/elevator handrails, door handles, public restrooms, etc. in areas utilized by the public will be cleaned and disinfected with increased frequency based on business volumes, but no less often than once each day.
3. All linens, towels, uniforms, and laundry will be laundered in accordance with CDC guidelines.
4. Shared tools and communication devices will be sanitized anytime the same is transferred between employees, and after each shift of use. This includes, but is not limited to, radios, phones, and computers.

G. Training

1. Cleaning and Disinfecting – Employees assigned to clean or who will conduct cleaning shall be informed on proper cleaning and disinfecting protocol, including manufacturer instructions on use according to recommended guidance. Employees will also be informed of proper PPE required for cleaning and day-to-day operations.
2. Infectious Disease Overview Training – All employees will receive information on COVID-19, how it is contracted, how it is prevented and sanitization protocols. This training information shall cover basic techniques such as physical distancing, masking, and proper hand hygiene such as handwashing or the use of alcohol-based hand rubs to provide employees guidance in keeping guests and themselves safe and healthy.

H. Food and Beverage Outlets, Bars and Lounges

1. Pursuant to Executive Order No. 158 (2020) upon the initial reopening of casinos, the consumption of food and beverages will not be allowed in any indoor area open to the public, in a casino.

I. Showrooms and Nightclubs

1. Indoor showrooms and nightclubs shall be closed until government order permits opening of such venues.

J. Casino

Table Games

1. At a minimum, each casino licensee shall require one (1) vacant position at a table between a single guest or a group of related guests (e.g., husband and wife, people travelling together, etc. “related guests”) and another unrelated guest so that the position on either side of a guest or related guests is not permitted to be occupied.
2. The following maximum player limits at gaming tables will be implemented, unless otherwise directed by gaming regulation and/or Division approval upon submission of evidence that the proposed alternative provides enhanced protection. The table games of roulette and craps are approved for play beginning July 2, only if plexiglass barriers are installed at the respective table:
 - a. Three (3) players per blackjack table;
 - b. Three (3) players per pai gow table;
 - c. Four (4) players per roulette table;
 - d. Four (4) players per poker table; and
 - e. Six (6) players per craps table (with no more than 3 players on each side) where the craps table is less than fourteen (14) feet in length;
 - f. Eight (8) players per craps table (with no more than 4 players on each side) where the craps table is fourteen (14) feet in length or greater.
3. Within those player limits, each casino licensee shall remind unrelated players/guests to keep physically distant from each other by positioning themselves, either seated or standing around a table, with equal distant spacing between them.
4. For games where cards are dealt face up and guests are not permitted to touch the cards, such as low-limit blackjack and low-limit baccarat games as determined by the casino licensee, cards shall be sanitized or replaced daily.
5. For tables where the guests are permitted to touch the cards and tiles, such as high-limit baccarat, high-limit double deck blackjack, pai gow, poker, and poker derivative games, each casino licensee shall:
 - a. make sanitizer fluid or wipes available to guests at such table; and
 - b. after a maximum of four (4) hours of use in active play, cards and tiles shall be replaced with new or sanitized cards or tiles.
6. By or before July 16, 2020, all table games shall have Plexiglas or glass barriers installed between the dealer or game operator and the guests.

7. For table games that, prior to July 16, 2020, do not yet have Plexiglas or glass barriers installed, the dealer or game operator shall wear both a face mask and face shield while working at the table game.
8. Dice shall be sanitized (or replaced with sanitized dice) for each new shooter.
9. Security personnel or other authorized personnel shall have the right to request any guest on the gaming floor to briefly lower his/her masks for age and identification purposes.
10. Casino licensees shall assign employees to clean and disinfect using EPA Registered Disinfectants, the rails and chairs at each gaming table that is in use no less than every four (4) hours and anytime that a guest may request the cleaning of a particular gaming table surface area.
11. Dealers will be required to wear masks and other approved PPE as may be applicable and as required in these protocols and each Individual Casino Complex Plan.
12. Guests shall be offered sanitizer fluid or wipes (or other CDC approved means of hand sanitization) to sanitize their hands prior to play.
13. Sanitizer fluid or wipes (or other CDC approved means of hand sanitization) shall be available at each pit and to each player at a gaming table.
14. Each casino hotel complex shall assign security or other personnel to ensure guests do not congregate in groups around table games.

Gaming Machines

1. At a minimum, each casino licensee shall require one (1) vacant position between a single guest (playing up to three (3) gaming machines in a row) or a group of related guests (e.g., husband and wife, people travelling together, etc. playing up to three gaming machines in a row) and another unrelated guest so that the gaming machine on either side of the gaming machines used by a guest or related guests is not permitted to be utilized. This restriction shall also apply to gaming machines in a carousel, but shall not apply to gaming machines in a carousel or otherwise where there is already a physical distance separation of the gaming machine from the next closest gaming machine such that the seat of the gaming machine is separated from the seat of the next closest gaming machine by at least a distance equal to the width of the gaming machine.
2. The casino licensee shall limit the use of certain gaming machines to implement these restrictions by signage indicating that certain gaming machines are unavailable, disabling of gaming machines or other mechanisms whereby guests are notified that certain gaming machines may not be used.
3. Signage shall be provided and slot attendants shall be in place to notify guests of and enforce the restriction on gaming machine availability.
4. Casino licensees shall assign employees to clean and disinfect, using EPA Registered Disinfectants, high-touch areas of each gaming machine that is in use no less than every four (4) hours and anytime that a guest may request the cleaning of a particular gaming machine.
5. Each casino hotel complex shall assign security or other personnel to ensure guests do not congregate in groups around gaming machines.

6. Food shall not be served to guests at gaming machine

Count Rooms

Casino licensees shall supply employees in count rooms with gloves and require that they wear masks.

1. Hand sanitizer dispensers or sanitizing wipes shall be available within each count room.
2. Hard surfaces that are regularly utilized in each count room shall be cleaned and disinfected with EPA Registered Disinfectants after the completion of each count.

K. Hotel

1. Every guest room may be occupied as they are separate units.
2. Enhanced cleaning protocols will continue for guest rooms and high touch hard surfaces (e.g., light switches, TV remote, door handles, elevator buttons, etc.).
3. Any loose items that cannot be disinfected shall be removed from guest rooms.
4. Room service menu/marketing materials in guest rooms shall be maintained in a wipeable medium (or placed in a wipeable sleeve) that is capable of being appropriately cleaned and disinfected or shall be disposable and discarded after each guest's stay.
5. Buttons utilized by guests and other high-touch surfaces on self-service ice machines and vending machines shall be cleaned and disinfected no less than every eight (8) hours. Hand sanitizer should be made available, and signage should be posted recommending that guests utilize same prior to touching these high-touch surfaces.
6. Signage shall be posted instructing guests to limit elevator capacity to four (4) persons at a time unless all elevator car occupants are part of the same group of related guests (e.g., husband and wife, people travelling together, etc.).
7. Spas and fitness center shall remain closed until government order permits opening of such venues.
8. Each casino licensee shall maintain seating procedures, lounge chair placement and arrangement of tables for outdoor venues so as to allow guest groups parties to be physically distanced from each other at least six (6) feet apart or such other physical distance as required by this Plan, then current CDC guidelines or government order.
9. Hotel-operated shuttle buses shall be thoroughly cleaned after each trip. Guests shall not be permitted in the front passenger seat.
10. Disposable gloves shall be worn when handling dirty laundry.
11. During the declared state of emergency, casino licensees will not incentivize hotel guests to decline daily in-room housekeeping service. Additionally, guests checking-in at the front desk will be informed that, if they would like to decline in-room housekeeping service during their stay, the guest should hang the 'Do Not Disturb' sign on the outside of the hotel room door. Each casino property will follow its Do Not Disturb wellness check procedures for any guests declining daily in-room housekeeping service.
12. When any guest room was occupied by a guest who was known to have tested positive for COVID-19, the hotel room will be taken out of service for a period of no less than twenty-four (24) hours before being cleaned and disinfected in a manner that is consistent with CDC guidelines for areas occupied by persons infected with the COVID-19 virus.

L. Promotions/Tournaments

1. No promotions or tournaments shall be conducted that require guests to cluster and which cannot be conducted in accordance with physical distancing required by then-current government order.

M. Sportsbook

1. Signage shall be posted in each sportsbook lounge reminding guest groups to remain at least six (6) feet apart or maintain such other physical distance as required by this Plan, then-current CDC guidelines or government order.
2. No food shall be served to a guest in a sportsbook lounge. Casino licensees shall assign employees to clean and disinfect, using EPA Registered Disinfectants guest contact points of sports book seats in occupied areas and high-touch surfaces of betting kiosks (if any) no less than every four (4) hours and anytime that a guest may request the cleaning of a particular seating area or kiosk.

N. Contact Tracing - Subject to any government requirements regarding contact tracing that shall supersede any provision of this Section N, in addition to the procedures for responding to guests and employees who exhibit COVID-19 symptoms or a confirmed diagnosis of COVID-19 as described above, the following contact tracing procedures shall be followed by a casino hotel complex concerning any confirmed COVID-19 cases:

1. When a casino hotel complex is advised that a guest was tested and determined to be COVID-19 positive and was in the casino hotel complex during a period when he/she may have been infectious to others:
 - a. The security personnel or other employee assigned by the casino hotel complex and/or third-party contact tracing service will collect guest information including name, names of those sharing their hotel room, and close contact guests in their traveling party, and details about the guest's activities at the casino hotel complex (for possible contact tracing and enhanced cleaning) and will generate a report.
 - b. The incident report will include the information above as well as the guest's home address, room number (if applicable), date of COVID-19 diagnosis, and whether the guest was transported for medical care. The incident report will be updated as new information becomes available.
 - c. The casino hotel complex will take reasonable efforts to help determine the areas traveled by a guest while on casino hotel complex and employees with whom the guest may have had close, prolonged contact (within 6ft for 10 minutes or more). Such efforts may include the use of resources such as surveillance system, player card/customer management system and guest interviews. Alternatively, the casino hotel complex may engage a qualified third-party contact tracing service for contact tracing purposes.
 - d. Any employees who have been in close, prolonged contact with the guest will be directed to the screening procedures provided for in the casino hotel complex's reopening protocols, and will be quarantined for the required time period as direct by the local Department of Health and/or in accordance with the then/current CDC

- guidelines (i.e., quarantine for fourteen (14) days or such other period as may be recommended by the CDC at the time of such occurrence)
- e. Any high-contact areas where the guest was known to have had extended contact will be cleaned and sanitized.
2. When a casino hotel complex is advised that an employee was tested and determined to be COVID-19 positive and was in the casino hotel complex during a period when he/she may have been infectious to others:
 - a. The security personnel or other employee assigned by the casino hotel complex and/or third-party contact tracing service will collect all pertinent information and will generate a report.
 - b. The incident report will include:
 - i. employee's name, ID number, and contact information;
 - ii. date of COVID-19 diagnosis, if applicable;
 - iii. employees or guests with whom the employee believes that he/she had close, prolonged contact while he or she was exhibiting symptoms of COVID-19 and the circumstances and locations of any such contact; and
 - iv. whether the employee was transported for medical care.
 - c. The incident report will be updated as new information becomes available.
 - d. The security personnel, other employee assigned by the casino hotel complex, and/or third-party contact tracing service will take reasonable efforts to help determine if any employees or guests have been in close, prolonged contact with the reporting employee which investigation may include reviewing:
 - i. the employee's work schedule;
 - ii. documentation that would provide encounters, such as work logs, work locations; and
 - iii. security or surveillance footage where available and as needed.
 - e. Any employee determined to have been in close, prolonged contact with the employee will be directed to the screening procedures provided for in the casino hotel's reopening protocols, and will be quarantined for the required time period as directed by the local Department of Health and/or in accordance with then-current CDC guidelines (i.e. quarantine for fourteen (14) days or such other period as may be recommended by the CDC at the time of such occurrence).
 - f. Any employee who has a confirmed diagnosis of COVID-19 shall report the occurrence to the employee's immediate supervisor.
3. All reports shall be maintained by the casino hotel complex security department and made available to the Division of Gaming Enforcement and state and/or local health officials and their designees, including contact tracers, upon their request.
 4. A casino hotel complex's security personnel, other employee assigned by the casino hotel complex and/or third-party contact tracing service shall be available to coordinate with state and/or local health officials and their designees, including contact tracers, to provide

or collect further information as described in Sections 1 and 2 above related to employees or guests who were determined to be COVID-19 positive.

O. Smoking

1. Smoking, even while permitted in the indoor areas of casinos under state law, will not be allowed to take place at this time.